

Water Bank Grant Application



In 2019, **Las Vegas Sands** and **Clean the World Foundation** partnered together to form a new innovative initiative **Drop By Drop Project** that will address water issues in Las Vegas, Singapore, and Macau. This strategic partnership allows Las Vegas Sands to take funds saved through their in-their water efficiency and awareness initiatives and se them to further help the environment by financially supporting water-related projects. The funds for this grant are collected through savings

resulting from kitchen water conservation, sourcing water-wise linen, cooling tower efficiency, team member water education and other similar initiatives within Las Vegas Sands Resorts. A portion of these savings is then allocated to the Water Grant where Clean the World manages and administers the technical aspects of the grant process and project implementation. For further information on the Water Bank, please refer to:

The Water Bank Grant's objective is to financially support the implementation of projects that address one or more of the following water issues:

1. Water efficiency and scarcity
2. Water re-use and reclamation
3. Ecosystem health and resiliency

Examples include projects that support water efficiency in local schools, incubate new water technologies, restore coastal mangroves, support river cleanups and restoration, build coral reef habitats.

Projects should address water issues using quantitative and qualitative environmental metrics and be able to provide proof of environmental need. Preference will be given to projects in regional proximity to Las Vegas Sands operations including Las Vegas, Singapore, and Macao. **Grant awards are not a set amount and could go up to \$75,000**

Grant Application Opens	XXXXXXX
Grant Application Deadline	XXXXXX
Notification of Grant Award/Denial	XXXXXXX

All materials should be sent to the Clean the World Foundation Charity Partnership Coordinator, Fleur Rubbani, at frubbani@cleantheworld.org. Confirmation emails will be sent with 24-48 hours.

Materials sent after the deadlines will not be considered.

About Clean the World

Clean the World Foundation (CTWF) is a 501(C) 3 Nonprofit organization that works to prevent the top two killers of children under five globally through programs and partnerships designed to get soap and hygiene education to the most vulnerable populations in a way that achieves the greatest possible long-term impact in the most sustainable manner. The soap used in these programs comes from partnership between Clean the World Ventures and the hospitality industry's corporate social responsibility movement. Hotels and resorts, such as Las Vegas Sands, divert their soap and bottles from landfills by sending their used soap bars and bottles to Clean the World facilities for recycling and repurposing.

About Las Vegas Sands

Las Vegas Sands (LVS) is the pre-eminent developer and operator of world-class Integrated Resorts that feature luxury hotels; best-in-class gaming; retail; dining and entertainment; Meetings, Incentive, Convention and Exhibition (MICE) facilities; and many other business and leisure amenities. LVS operates in Las Vegas, Singapore, and Macao. Sands ECO360 is LVS global sustainability program that aims to minimize our environmental impact and to lead the way in sustainable building development and resort operations. The program is based on four pillars: Green Buildings, Environmentally Responsible Operations, Green Meetings and Events, and Stakeholder Engagement. We address six key environmental themes including energy, water, waste, transportation, food and procurement within each pillar. For more information on Sands ECO360 please see our website: <https://www.sands.com/sands-eco-360/our-vision.html>

Appendix 1-Required Elements of Application Process (Please provide the following in a PDF Format)

I. Project Overview Form (Appendix 2)

II. Applicant Detail Form (Appendix 3)

III. Proposal Summary

The Proposal Summary should include the amount of funding requested and give the most general description of the use that will be made of the funds. What do you plan to accomplish with the funds? (Two paragraphs or less)

IV. Organization Description and History

The introduction should give background of the organization and its history including goals, philosophy, track record with grantors, and any success stories. (One page or less)

V. Statement of Need

Clearly define the environmental problem that needs to be addressed. Provide facts directly related to the need that proves its existence. Include the purpose of the proposal and the beneficiaries. Show supporting evidence that the grant will provide a solution or make an impact in the area of need. (One page or less)

VI. Project Description

If the project in question is pre-established provide information on its history. If the program will be a start-up provide background on its formation. Include details on impact that is intended to occur. Specify details of goals and objectives of the project including the methodology of meeting the included goals and objectives. Provide a detailed description of the program including duration, methods of evaluation, services promised to be delivered, and expected results. (Two pages or less)

VII. Timeline

Include an outline of activities that will be part of the project, when and where they will take place, and who will be directing them. Show the project from start to finish while emphasizing when grant funds will be utilized in the timeline. The grant and project will be monitored for one year, with evaluation at the end of year one to assess need for additional monitoring. (One page or less)

VIII. Qualifications/Staff

Include list of organization's participating staff including name, role, qualifications, and responsibilities. (One page or less)

IX. Communication

Explain how you plan to communicate the program's successes and failures to CTW Foundation. What reporting system and forms of progress will you report? Reports will be expected quarterly at the minimum. (Two paragraphs or less)

X. Sustainability

Explain how this program will be sustainable in the long term financially, structurally, and environmentally. (Three paragraphs or less)

XI. Finance, Budget & Justification

Provide annual financial statement, if included in annual report provide entire annual report. Provide complete overview of project budget. Additionally, include budget breakdown of item, justification, cost, quantity, and totals.

XII. Conclusion (one paragraph)

XIII. Appendix

a. Annual Report, especially if financial statement is included in report.

b. Letter of Partnership

If applicable, one (1) Letter of Partnership must be included for Projects that require a Project Partner to provide services in the proposal (Examples of a Project Partner include a school or organization (e.g. a homeless shelter) where curricula will be presented.) Letters of Partnership must demonstrate the support of the Project Partner to participate in and facilitate activities outlined in the Proposal. Letters of Partnership must include the phone number, e-mail contact, name and organizational name of the person providing the Letter of Partnership. The Letter of Partnership must be signed and dated. Signatures may be original or photocopied.

c. Release of Information (Appendix 4)

d. Subcontractor Disclosure forms (Appendix 5)

Appendix 2- Applicant Detail Form

Project Title:	
Project Overall Budget:	
Funds Requested:	
Expected Project Start Date:	

Project Overview:

Environmental Need: Explain why your project is needed from an environmental perspective and why it is environmentally relevant to your specific region.

Expected Outcomes: Benefits and Impact on Environment Explain anticipated environmental benefits after project completion.

Appendix 3 - Applicant Detail Form

Full Legal Organization Name		Year Established	501 (c) (3) or Registered Charity?		EIN or Business/ Charity Registration #
			YES	NO	
Mailing address		Annual Org Budget	If no for above, provide fiscal sponsor information		
Website	Phone	Fiscal Year	Sponsor name	EIN	
Executive Director name		Fiscal Month	Sponsor address		
Email address	Phone	Fiscal Day			
Point of contact	Phone				
Additional point of contact name	Title		Total # of board members		
			Total # full time staff		
Email address	Phone		Total # part time staff		
		Total # volunteers			
Organizational Mission Statement					
Brief Overview of Populations Organization Serves					

Appendix 4 - Authorization and Release for LVS Water Grant Application

I understand and acknowledge that, as an Applicant for the Grant , it is my responsibility to provide sufficient information upon which a proper evaluation can be undertaken of my application (“Application”), skills, relevant training and/or experience, current competence, character, ethics, and any other criteria adopted by Las Vegas Sands Corp. (LVS) for the award of the Grant for my proposed project. (“Project”).

I further acknowledge that I am responsible for knowing the contents of the applicable rules, regulations, and reporting requirements of the Grant and agree to be bound by them in the application process and, if awarded, during the course of the Project. I further understand and acknowledge that Clean the World Foundation, Inc, as the Grant Administrator (“CTWF”), and their designated agent(s) and/or other authorized representatives, collectively referred to as “Agents”, will investigate the information in my Application. By submitting my Application, I agree to such investigation by LVS, CTWF, and its Agents as follows:

1. Authorization of Investigation and Release of Information Concerning Application for Participation.

I authorize, CTWF, and their Agents to consult with any third party or reference who may have information bearing on my professional qualifications, credentials, experience, character, ethics, financial status, or any other matter reasonably having a bearing on my qualifications for the award of the Grant for my proposed Project and authorize such third parties to release such information to LVS, CTWF, and their Agents.

2. Release from Liability.

I hereby further release from liability LVS, CTWF, and their Agents, including, without limitation, any staff, and all third party individuals, institutions and entities providing information in accordance with this authorization, with the gathering and release and exchange of information as consented to above. I understand that communication regarding my Application may occur via e-mail.

3. Other Conditions.

I understand and agree that this Authorization and Release is irrevocable for any period during which I am an Applicant for the Grant. I agree to execute another consent or form that may be required by a third party or applicable law to effectuate the purposes of this Authorization and Release. Failure to promptly provide another consent may be grounds for denial of my Application.

All information provided by me in the Application is true to the best of my knowledge and belief. I understand and agree that any material misstatement in or omission from the Application may constitute grounds for denial of my Application, or revocation of acceptance of my Application. I understand and acknowledge that LVS and CTWF shall be solely responsible for all decisions concerning the acceptance of my Application.

I further acknowledge that I have read and understand the foregoing Authorization and Release. A photocopy of this Authorization and Release shall be as effective as the original.

Signature: _____

Date: _____

Name (please print or type): _____

Appendix 5- Subcontractor Disclosure Forms

LVS Water Bank Grant

Grant Applicant's Contractor Disclosure Form

(Return this completed form behind the Grant Application. Fully complete a form for each proposed Contractor. If a section does not apply, label it "not applicable." If the Grant Application does not intend to use Contractor(s), this form does not need to be returned.)

Grant Applicant :	
Contractor Individual who can address issues regarding this Disclosure	
Name:	
Address:	
Tel:	
Fax:	
E-mail:	
Contractor Detail	
Contractor Legal Name ("Contractor"):	
"Doing Business As" names, assumed names, or other operating names:	
Form of Business Entity (i.e., corp., partnership, LLC, etc.)	
State of Incorporation/organization:	
Primary Address:	
Tel:	
Fax:	
Addresses of Major Offices and other facilities that may contribute to performance under this Grant:	
Number of Employees:	
Number of Years in Business:	
Primary Focus of Business:	
Federal Tax ID:	
Percentage of Total Work to be performed by this Contractor pursuant to the Grant Application	

Appendix 5- Subcontractor Disclosure Forms (cont.)

Scope of Work to be performed by this Contractor. Attach quote/draft contract between Contractor and Grant Applicant

Detail the Contractor’s qualifications for performing this scope of work (attach additional pages, if necessary, and references)

Appendix 5- Subcontractor Disclosure Forms (cont.)

By signing below, Contractor agrees to the following:

1. Contractor has reviewed the Grant Applicant's application, and Contractor agrees to perform the Contractor's scope of work indicated in this Application if the Grant applicant is awarded the Grant;
2. Contractor has reviewed the Grant Application's budget, timetable, and Contractor's scope of work. Contractor warrants that it can complete Contractor's scope of work consistent within the specifications set forth therein.
3. Contractor recognizes and agrees that if the Grant Applicant is awarded the Grant, that all restrictions, obligations, and responsibilities (including reporting requirements) of the Grant Applicant shall also apply to the Contractor; and,
4. Contractor agrees that it will register to do business, obtain licenses and/or permits in the applicable jurisdiction before performing any services pursuant to this Grant, if required to do so by applicable law.

The person signing this Contractor Disclosure Form certifies that he/she is the person in the Contractor's organization responsible for or authorized to make decisions regarding the prices quoted and the Contractor has not participated, and will not participate, in any action contrary to the conditions of the LVS Water Bank Grant conditions or the law of any applicable jurisdiction.

I hereby certify that the contents of the Contractor Disclosure Form are true and accurate, and that the Contractor has not made any knowingly false statements in the Form.

Signature for Contractor:

Printed Name/Title:

Date:

Appendix 6- Requirements

Proposal Clarification Process

CTWF may request clarifications from applicants for the purpose of resolving ambiguities or questioning information presented in the proposals. Clarifications may occur throughout the proposal evaluation process. Clarification responses shall be in writing and shall address only the information requested. Responses shall be submitted to CTWF within the time stipulated at the occasion of the request.

Verification of Proposal Contents

The contents of a proposal submitted by an applicant organization are subject to verification by signing the attached Release of Information document.

Information from Other Sources

CTWF reserves the right to obtain and consider information from other sources concerning the applicant, such as the applicant's capability and performance under other contracts, and the Applicant's authority and ability to conduct business. Such other sources may include subject matter experts.

Reference Checks

CTWF reserves the right to contact any reference to assist in the evaluation of the proposal, to verify information contained in the proposal, to discuss the applicant's qualifications, and/or to discuss the qualifications of any Subcontractor identified in the proposal.

Copyrights

By submitting a proposal, the applicant organization agrees that CTWF may copy the proposal for purposes of facilitating the evaluation of the proposal or to respond to requests for public records. By submitting a proposal, the applicant acknowledges that additional copies may be produced and distributed and represents and warrants that such copying does not violate the rights of any third party. CTWF shall have the right to communicate project ideas for the purpose of republishing and marketing of grant.

Certification of Independence and No Conflict of Interest

By submission of a proposal, the applicant certifies (and in the case of a joint proposal, each party thereto certifies) that:

1. The proposal has been developed independently, without consultation, communication or agreement with any employee or consultant of CTWF and/or LVS who has worked on the development of this application, or with any person serving as a member of the evaluation committee;
2. The proposal has been developed independently, without consultation, communication or agreement with any other applicant or parties for the purpose of restricting competition;
3. Unless otherwise required by law, the information in the proposal has not been knowingly disclosed by the applicant and will not knowingly be disclosed prior to the award of the contract, directly or indirectly, to any other applicant;
4. No attempt has been made or will be made by the applicant to induce any other applicant to submit or not to submit a proposal for the purpose of restricting competition;
5. No relationship exists or will exist during the contract period between the applicant and CTWF and/or LVS that interferes with fair competition or is a conflict of interest.
6. The applicant and any of the applicant's proposed subcontractors have no other contractual relationships which would create an actual or perceived conflict of interest.

Appendix 6- Requirements (cont.)

Non - Discrimination

The applicant does not discriminate in its employment practices regarding race, color, religion, age (except as provided by law), sex, marital status, political affiliation, national origin, or handicap.

Withdrawal of Grant Application

The applicant may withdraw its proposal prior to the closing date for receipt of proposals by submitting a written or electronic request to withdraw, with printed signature included, to Fluer Rubbani Clean the World's Charity Partnership Coordinator at, frubbani@cleantheworld.org

Award Process

Individual Projects may experience any of the following outcomes:

- 1) The Project may not be funded at all,
- 2) The Project may be offered a partial amount of original request, or
- 3) The Project may receive the entirety of its requested funds

*If an applicant is offered partial funding, they will be given the opportunity during contract negotiations to resubmit project output measures and update their budget based on the partial award amount.

Grant Reporting Requirements:

- Expected in PDF format monthly after award of Grant, during the Project and for, up to, 24 months after Grant funding. Length of reporting will be agreed upon in writing.
- Include services provided (ex: water educational trainings, trees planted, filtration equipment built)
- Project financial data
- Narrative of successes and failure
- Pictures and/or video of Project and personal testimonies as to the impact of the Project "Before and after" video testimonials are encouraged